

INSTITUTIONAL REVIEW COMMITTEE	
Charge	<p>This committee is responsible for prioritizing annually submitted activity proposals that support department, division or college wide strategic plans and initiatives. It will also explore and refine cost estimates and options for requests that include short-term staffing, facilities, and technology. The recommended priorities will be forwarded to the Planning and Resources Council.</p> <p>Not reviewed: activities not requiring funding.</p> <p>This committee reports to the Planning and Resources Council.</p>
Meeting Schedule	As needed (primarily meets during each spring semester)
Chair / Co-Chair	<p>Vice President of Administrative Services</p> <p>Classified Senate or Academic Senate representative*</p>
Composition	<ul style="list-style-type: none"> • Vice President of Administrative Services • Vice President of Academic Affairs or designee • Vice President of Student Services or designee • Instructional Dean • Student Services Administrator • (5) Faculty representatives from the following 7 divisions (no more than 1 representative from any one division): <ul style="list-style-type: none"> ○ Allied Health and Nursing ○ Arts, Languages, and Communication ○ Career Technical Education/Workforce Development ○ English, and Social/Behavioral Sciences ○ Learning and Technology Resources ○ Math, Natural Sciences, Exercise Science and Wellness ○ Student Services • (2) Classified Senate Representatives • (1-2) Students
Adopted	February, 2009
Revised	January, 2010; May 2012; April 2013; April 2014
Notes	<p>The co-chair position will rotate on a yearly basis as follows:</p> <ul style="list-style-type: none"> • Between Faculty and Classified Senate representatives
Support Staff	